

University Libraries Committee Minutes
Monday, May 6, 2024

Present: Nicholas Yablon – chair; Bruce Ayati, Loren Glass, Katrina Sanders, Briana Horwath, Diane Huber, emeritus representative

Absent: Mae Barron, Anna O’Connor, Anthony Panos, Chelsea Burk-Betts

Staff: John Culshaw, Jack B. King, University Librarian; Karen Shemanski, Senior HR Director; Jade E. Davis, Associate University Librarian for Teaching, Learning and Research; Amy Paulus, Senior Director, Finance and Facilities

1. Tour of Main Library Gallery Making the Book, Past and Present with Eric Ensley, Curator Rare Books and Maps (eric-ensley@uiowa.edu)
2. Update from the UL:
 - a. Special thanks to charter committee members who have finished their term on the charter committee – Katrina Sanders, Loren Glass, Chelsea Burke-Betts, Anna O’Connor and Mae Barron
 - b. Several organizational effectiveness initiatives are underway:
 - Leadership structure and governance framework review
 - IT review
 - Provost’s library study
 - c. State of the collections budget
 - d. Libraries Advancement Council on campus May 1-3
 - e. Celebration of the 50th anniversary of the Hardin Library for the Health Sciences and open house of the newly remodel 4th floor and John Martin Rare Book Room held on May 2.
 - f. Special Collections & Archives (SC&A) is a recipient of a gift from the Carver Trust for the maps library in SC&A.
 - g. Jenay Dougherty, undergraduate engagement librarian, was named one of the 2024 “movers & shakers” in the [2024 Library Journal](#).
3. Staffing Update – Shemanski provided a brief staffing update for University Libraries including the number of current staff (FTE), trends, how are staffing levels compares to our peers based on the Association for Research Libraries (ARL) data and a couple of metrics regarding the changing demographics of the Libraries’ workforce.
4. Paulus provided an update on several facilities projects for Main, Engineering and Hardin Libraries for Health Sciences.

University Libraries Committee Minutes
Thursday, March 28, 2024

Present: Nicholas Yablon – chair; Bruce Ayati, Anna O’Connor, Katrina Sanders, Anthony Panos, Briana Horwath, Chelsea Burk-Betts, Diane Huber, emeritus representative

Absent: Mae Barron, Loren Glass

Staff: John Culshaw, Jack B. King, University Librarian; Karen Shemanski, Senior HR Director; Jade E. Davis, Associate University Librarian for Teaching, Learning and Research; Paul Soderdahl, Interim Associate University Librarian for Distinguished Collections; Patricia Gimenez, Director, Art Library.

1. Updates from the UL:

- a. BrightSpot consultants visited recently as part of the Provost's study of Main Library looking ahead at library services and campus needs and programmatic priorities.
 - b. Awards reception for library staff was held this morning.
 - c. Libraries advancement council will be on campus in early May.
 - d. One Day for Iowa was yesterday, and Hawkeye Caucus will be in Des Moines next week.
 - e. Hardin Library 50th anniversary open house event will be on May 2nd.
2. Soderdahl and Gimenez presented on GLAM (Galleries, Libraries, Archives, & Museums) collaborations between the Libraries, Pentacrest Museums, and the Stanley Museum of Art.
 3. Will be changing the April 26th meeting to May 6. This will be a in-person meeting and will include a tour of the [current exhibit](#) in the Main Library gallery.

**University Libraries Committee Minutes
Friday, February 16, 2024**

Present: Nicholas Yablon – chair; Bruce Ayati, Katrina Sanders, Mae Barron, Anna O'Connor, Loren Glass, Anthony Panos, Diane Huber and Russ Lenth, emeritus representatives

Absent: Chelsea Burk-Betts

Staff: John Culshaw, Jack B. King, University Librarian; Karen Shemanski, Senior HR Director; Jade E. Davis, Associate University Librarian for Teaching, Learning and Research; Donna Brooks, Program Manager, Digital Scholarship and Publishing Studio.

1. Updates from the UL:
 - a. Performance evaluations ongoing for busy library staff.
 - b. Recruitment ongoing to increase our staffing.
 - c. Continuing to review organizational effectiveness.
 - d. Participating in campus IT review process.
 - e. Together Hawkeyes campaign continues.
2. [Digital Scholarship and Publishing Studio](#) presentation.
3. Provost has commissioned a new study to understand the future of the library with a programmatic and partnership perspective.
4. Reviewed remaining meeting agendas for March and April.

**University Libraries Committee Minutes
Friday, November 17, 2023**

Present: Nicholas Yablon – chair; Bruce Ayati, Mae Barron, Anna O'Connor, Anthony Panos, Russ Lenth, emeritus representative

Absent: Loren Glass, Katrina Sanders

Staff: John Culshaw, Jack B. King, University Librarian, Karen Shemanski, HR Director, Jade E. Davis, Associate University Librarian for Teaching, Learning and Research. Sara Scheib director, scholarly impact.

1. Welcome Jade E. Davis, the new AUL for teaching, learning, and research.
2. Updates from the UL:
 - a. Recently hosted our libraries advancement council on campus for their biannual meeting.

- b. Busy with activities and engagement as part of the comprehensive campaign; libraries is at 84% of our goal.
 - c. University preparing for Hawkeye caucus in Washington DC. Topics will center around rural health, higher ed policy, and science and research policy.
3. Scheib presented on open access agreements and the work the libraries do. Noted there are three types of agreements: Read and public agreement, capped OA publishing agreement, and subscribe to open. There is benefit to libraries due to savings in subscription costs.

University Libraries Committee Minutes Friday, October 13, 2023

Present: Nicholas Yablon – chair; Bruce Ayati, Mae Barron, Anna O’Connor, Anthony Panos, Katrina Sanders, Diane Huber, emeritus representative

Absent: Loren Glass

Staff: John Culshaw, Jack B. King, University Librarian, Karen Shemanski, HR Director, Katie Buehner, Interim Associate University Librarian for Teaching, Learning and Research

1. Welcomed student members (Mae Barron and Anna O’Connor)
2. Introductions
3. Culshaw shared a few updates:
 - a. Student Undergraduate Scholarship Program – The Libraries’ employs approximately 150 undergraduate student employees. Primarily through philanthropy, the Libraries’ awards at least a dozen undergraduate students with scholarships of \$2500. This year out of approximately 57 students that met the eligibility criteria, 25 or 43% applied. This is the highest application rate we’ve seen.
 - b. Also through philanthropy, the [Arthur Benton University Librarian’s Award for Excellence](#) recognizes and rewards a Libraries’ professional staff member who has demonstrated outstanding commitment and/or leadership in furthering the mission of the Libraries in providing service to the University community. Nominations are currently being accepted and are due Friday, October 27.
 - c. Dr. Jade E. Davis, Associate University Librarian (AUL) for Teaching, Learning, and Research will begin her appointment with the Libraries on October 30, 2023. The current interim AUL, Katie Buehner, will return to her former role as Director of the Rita Benton Music Library.
 - d. The renovation of the Hardin Library for Health Sciences is on schedule for completion in February 2024. A celebration is being planned for April 2025 in conjunction with the 50th anniversary of HLHS. Members of this committee will be invited to attend.
 - e. As the Jack B. King, University Librarian, John is involved in several collaborations outside of the University. One important collaboration is the Board of Regents Interinstitutional Library Committee which is a committee of John’s peers at Iowa State University and the University of Northern Iowa. This committee is currently focused on an analysis of print collections overlap.
4. Buehner presented an update on the UI Libraries Materials budget, followed by a discussion.

University Libraries Committee Minutes Friday, September 15th, 2023

Present: Nicholas Yablon-chair; Chelsea Burk-Betts; Bruce Ayati; Anthony Panos; Connie Berman, emeritus representative

Absent: Loren Glass, Katrina Sanders,

Staff: John Culshaw, Jack B. King University Librarian; Karen Shemanski, HR director; Kelly Taylor, UL Assistant

1. Welcome and introductions.
2. Reviewed the committee charge.
3. Culshaw shared several updates:
 - a. Main Library fall semester gate count is up 6% from last year.
 - b. New exhibit in the gallery [Hey Buddy, I'm Bill](#).
 - c. Dr. Jade E. Davis has been hired as the new AUL for Teaching, Learning, and Research and will start at the end of October.
 - d. University Librarian's Benton Award for Excellence opens for nominations in October.
 - e. At the next meeting we will discuss the materials budget.
 - f. The Libraries' has been doing internal reviews of processes and we recently completed a review of the legacy librarian promotion process. As a result we have adopted the regular UI promotion process for all our librarian staff. In addition, analysis of staff salaries continues to better align with market value and to help with staff retention. Work also continues on investing in new staff positions to increase our staffing numbers as compared with our peer institutions.
4. Brainstormed ideas for future agenda items. Staff demographics; usage of special collections and archives; facilities; shared position with Stanley Museum of Art; Studio current projects; in-person meeting at Conservation Lab; engineering library; future in-person meeting in Hardin; open access and Wiley transformative agreement.